LETTERS OF SUPPORT

&

VENDOR POSSIBILITIES

Anne M. Appel
County Librarian

Administration Bldg., Civic Center
San Rafael, California 94903
(415) 499-6051

Marin County Free Library

November 14, 1989

Mr. Douglas Patiño, President
The Marin Community Foundation
1100 Larkspur Landing, Suite 365
Larkspur CA 94939

Dear Mr. Patiño:

I am pleased to recommend the POINT Foundation request for funds to plan the organization and cataloging of the Whole Earth Environmental Resource Library. It is of particular interest to us that the Point Foundation is willing to share their resources with the libraries of Marin.

We realize that the Whole Earth Library is not open to the general public, but will offer us the ability to locate materials not available in the public libraries in Marin and to request materials or refer patrons when appropriate.

This can be a step in our own effort to identify and make available the many resources in various library and historical collections in Marin County, both for the benefit of county residents and for the larger community of researchers and library users that may need this information.

Sincerely yours,

Alice McNamee

Alice McNamee
Assistant County Librarian

AM:lb

Preliminary list of Library Project contacts:

Apple Computer, Inc.
Apple Library Users Group
10381 Bandley Drive
Cupertino, CA 95014
Contact: Steve Cisler , Library Evangelist, or Monica Ertel
Information exchange on the use of the Macintosh computer in libraries.

Auto-Graphics, Inc.
3201 Temple Avenue
Pomona, CA 91768
Contact: Mark Parker
Vendor of library systems including: creation and retrospective conversion of databases; MARC tape services (The Library of Congress Machine Readable Cataloging bibliographic record system); CD-ROM cataloging; etc.

OCLC On-line Computer Library Center, Inc.
6565 Frantz Road
Dublin, OH 43017
Contact: Judy Michaelson, Marketing Services
Vendor of On-line and CD-ROM cataloging services. Also creation and rectrospective conversion of databases.

Dialog Information Services, Inc.
3460 Hillview Avenue
Palo Alto, CA 94304
Information retrieval system providing on-line access to over 325 full-text databases.

Dynix, Inc.
151 E. 1700 S.
Provo, UT 84606
Contact: Doug Livsey
Vendor of library automation systems including cataloging; acquisitions; MARC formats, etc.

The Library Corp.
PO Box 40035
Washington, DC 20016
Contact: Brower Murphy or Mary Ann Zimmerman
Vendor of *BiblioFile* library automation tools.

NOTIS Systems, Inc. (Northwestern University)
1007 Church Street, 2nd Floor
Evanston, IL 60201-3622
Contact: Jane Burke
Vendor of library management system integrating cataloging and database management, acquisitions, etc.

Right On Programs
755 New York Avenue
Huntington, NY 11743
Contact: Don Feinstein
Vendor of low-cost library software.

Winnebago Software Co.
310 W. Main Street
Caledonia, MN 55921
Vendor of on-line cataloging and retrospective conversion software.

Gaylord Bros.
Box 4901
Syracuse, NY 13221-4901
Vendor of library supplies.

The Library Store
Box 964
Tremont, IL 61568
Vendor of library supplies.

University Products, Inc.
PO Box 101
Holyoke, MA 01041-0101
Vendor of library supplies.

10/31

David --

Here is the one-pager I am going to submit today with the financial stuff so we get credit for being somewhat on time.

See you later at the Trick-Or-Treat meeting...

SL

MARIN COMMUNITY FOUNDATION

FINAL REPORT FORM

Report Due Date: 10/31/90 Program Executive: Kelly Teevan, Director

Grantee: POINT Foundation

Project Title: Environmental Resource Library Planning Grant

Address: 27 Gate Five Road Grant Amount: $5,000.000

Sausalito, CA 94965 Grant Number: #90-101

Telephone: (415) 332-1716 Date Approved: 5/15/90

Person to contact: Stephanie Leonard

This report covers the period from 7/1/90 through 9/30/90

1. List your project's objectives as stated in the grant agreement and describe the progress made on each objective below.

OBJECTIVE ACTUAL ACHIEVEMENT

Goal: To determine how to effectively organize, shelve and set up a database for the approximate 6,000-7,000 books and publications now at POINT, and produce a general plan for the rest of the library project

Achievements:

- Created a comprehensive library-feasibility study including a budget, floorplan, list of domains and a budget
- Discovered software programs suitable for cataloging 6-7000 titles on Macintosh machines
- Obtained a new Mac IIci computer and laser printer through the generosity of Apple Computers, Inc.
- Had several consultations with library professionals in the Bay Area
- Began retrospective conversion of our index into catalog-file form
- Established a working relationship with Marin County Library System

Marin Community Foundation
1100 Larkspur Landing Circle
Suite 365
Larkspur, California 94939
1 415 461 3333
1 415 461 3386 (Facsimile)

May 15, 1990

Ms. Stephanie Leonard
POINT Foundation
27 Gate 5 Road
Sausalito, CA 94965

RE: Grant #90-101 Fund: LEONARD & BERYL BUCK TRUST

Dear Ms. Leonard:

The Trustees of the Marin Community Foundation are pleased to inform you that they have approved a grant in the amount of $5,000 from the Leonard and Beryl Buck Trust for 3 months beginning July 1, 1990 to POINT Foundation for Whole Earth Environmental Resource Library.

This grant has been assigned the number noted above; please refer to this number in all future correspondence with the Foundation.

Enclosed are duplicate copies of the Grant Agreement, both of which **MUST BE SIGNED BY THE CHAIR OF YOUR BOARD OF DIRECTORS, AS WELL AS THE AGENCY'S EXECUTIVE DIRECTOR, AND RETURNED** before any payment can be processed. Please read the entire Agreement carefully before you sign it. We will return a copy of the agreement to you after signature by the Marin Community Foundation.

Included in the terms of the Grant Agreement are the grant objectives and project budget. If the grant approved was different from your request, a revised line item budget and revised objectives must be returned with the Agreement. Please specify to which line items MCF funds will be allocated.

The payment on your grant is scheduled for July, 1990.

The Foundation is pleased to support the efforts of your project on behalf of the community. We look forward to working with you and learning from the experience to be gained from this cooperative endeavor.

MARIN COMMUNITY FOUNDATION

If you have any questions about the implementation of this grant or about Foundation procedures, please contact Sallyanne Wilson, the staff person responsible for overseeing this grant.

Sincerely,

Michael Groza
Program Director

MG:fk
enclosures

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BUDGET FORM

AGENCY: POINT Foundation PROJECT: Environmental Resource Lib.

Amount Requested from the Marin Community Foundation $5,000

From / / to / / (limit 12 mos

Current		Proposed	
Agency Budget:		Agency Budget:	
Project Budget:		Project Budget:	
Buck Grant:	(___mos)	Buck Grant:	(___mo
Grants % of Project Budget:	___%	Grants % of Project Budget:	___%

EXPENDITURES	Previous 12-month Expenses	Proposed Budget	Requested From M.C.F.
SALARIES: Full-Time			
_____	$ _____	$ _____	$ _____
_____	$ _____	$ _____	$ _____
_____	$ _____	$ _____	$ _____
_____	$ _____	$ _____	$ _____
_____	$ _____	$ _____	$ _____
_____	$ _____	$ _____	$ _____
_____	$ _____	$ _____	$ _____
_____	$ _____	$ _____	$ _____
_____	$ _____	$ _____	$ _____
SALARIES: Part-Time and Temporary			
_____ (____%)	$ _____	$ _____	$ _____
_____ (____%)	$ _____	$ _____	$ _____
_____ (____%)	$ _____	$ _____	$ _____
FRINGE BENEFITS: @ _____%	$ _____	$ _____	$ _____
Subtotal All Salaries and Fringe Benefits	$ _____	$ _____	$ _____
PROFESSIONAL FEES			
_____ (___Days @ $___)	$ _____	$ _____	$ _____
_____ (___Days @ $___)	$ _____	$ _____	$ _____
_____ (___Days @ $___)	$ _____	$ _____	$ _____
Subtotal All Professional Fees	$ _____	$ _____	$ _____
TOTAL PERSONNEL COSTS	$ _____	$ _____	$ _____